

**The Peter J. Bassnett Award
for Professional Development
Reference Form**

This sheet is to be completed by the person giving the reference. This person may be contacted if clarification or further information is needed.

Name: _____

Organization: _____

Position: _____

Branch (if applicable): _____

Contact Number: _____ Email: _____

Applicant's Name: _____

Please answer the questions below to the best of your ability. Be as thorough and precise as possible giving examples wherever you can. (You may use additional sheets if necessary.) This letter of reference is used as an important means for determining the quality of this applicant.

1. How long have you known the applicant and in what capacity?

2. In what ways has the applicant displayed outstanding achievement in the area of Library studies/service? Give examples when you can.

Signature and Date of Reference

Reference's Declaration: I hereby declare that the information I have provided is accurate.

Signature of Reference: _____ Date (DD/MM/YEAR): _____

Signature of Approval: _____ Date (DD/MM/YEAR): _____

(NOTE: Signature of Approval of Library Service Manager/Area Manager only needed for one reference, and only if LSM/AM is not the reference)